



## **INTERNAL & EXTERNAL VACANCY**

**NOTICE NO: 80 /2024**

Umsobomvu Local Municipality, with its seat in Colesberg and servicing the towns of Colesberg, Noupoot and Norvalspont seeks applications from suitably qualified candidates for appointment in the below-mentioned post. The municipality subscribes to the principles of equal employment opportunities and affirmative action.

### **GRADER OPERATOR (RE-ADVERTISEMENT)**

*Priority to be given to person living with disability followed by white male*

**DIRECTORATE** : Technical Services  
**PLACE OF WORK** : Colesberg (Northern Cape)  
**DURATION** : Permanent  
**SALARY** : T Grade 6 (R165 768.00) plus normal fringe benefits applicable to Local Government.

### **REQUIREMENTS: QUALIFICATIONS AND EXPERIENCE**

- Grade 10
- Basic literacy
- Valid Code 14 Driver's Licence
- Valid Professional Driver Permit
- A Grader Operator Compliance Certificate and or Proficiency certificate for operating truck mounted equipment
- Minimum three (3) years relevant working experience as a Grader Operator; and
- Ability to read, write and communicate in at least two of the local languages

### **KEY PERFORMANCE AREAS**

- Performs tasks/ activities associated with the transportation of material/ equipment and personnel to/ from work sites and operation of heavy mechanical plant and/ or specialized vehicles during roads and storm water maintenance activities.
- Performs specific tasks/ activities at the Depot prior to and on completion of allocated assignments, by-
- Receiving instructions from the Superintendent and/ or communicating with the Depot Clerk to establish details of tasks (vehicle, materials and personnel).



- Inspecting safety devices, controls, lubricant levels, etc. on vehicles/ heavy plant and reports defects to the Superintendent.
- Observing and/ or participating in the loading/ offloading sequences of material and equipment and correcting deviations from safety procedures.
- Transporting personnel, material and equipment to/ from specific locations.
- Inserting the relevant information (quantitative/ qualitative) and/ or details of activities.
- Referring to work schedules and registers to correct deviations in entries raised during processing.
- Communicating with the Supervisor on site and confirming requirements/ specifications.
- Controlling the utilization of materials (sand, stone, crusher run, etc.) and discharging/ offloading required quantities of materials for repair or reconstruction work.
- Driving and maneuvering heavy mechanical plant and engaging controls to operate mechanisms to enable digging, loading, grading and leveling sequences.

#### **Competencies:**

The competency level for this position is at level 2 as stipulated in Annexure A of the Municipal Staff Regulations Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Core Professional Competencies	Public Service Orientation Competencies	Personal
<ul style="list-style-type: none"> <li>• Managing work</li> <li>• Workplace Safety</li> <li>• Task Accountability</li> <li>• Quality Orientation</li> <li>• Oral Communication</li> </ul>	<ul style="list-style-type: none"> <li>• Service Delivery Orientation</li> <li>• Interpersonal Relationships</li> <li>• Communication</li> </ul>	<ul style="list-style-type: none"> <li>• Action Orientation</li> <li>• Resilience</li> <li>• Accountability and Ethical Conduct</li> <li>• Learning Orientation</li> <li>• Impact and Influence</li> <li>• Team Orientation</li> </ul>

**Closing date:** The closing date shall be **22 November 2024** at 16:30.

#### **Application Instructions:**

Applicants **MUST** use the official Application for Employment and supplement it with a comprehensive CV together with certified copies of qualifications (not older than six months) and MIE Background screening form obtainable on the municipality's website and Human Resource Management Office. Applications, including all relevant documentation must be submitted to the **Registry Office** addressed to: The Municipal Manager Umsobomvu Local Municipality, 21A Church Street, **Colesberg**, 9795 or e-mailed to [apiwe@umsobomvumun.co.za](mailto:apiwe@umsobomvumun.co.za). Should applicants not receive any response within three months after the closing date, please accept that your application has not been successful.

All enquiries must be directed to the Section Head Corporate Services. Canvassing and/or lobbying of Councilors and or municipal officials will result in the disqualification of an applicant. No late applications will be considered.

Inquiries to be directed to Apiwe Khalankomo at 051 753 0040 or send an e-mail to [apiwe@umsobomvumun.co.za](mailto:apiwe@umsobomvumun.co.za)



**T.W. MSENGANA**  
**MUNICIPAL MANAGER**

Date: 07 November 2024

**UMSOBOMVU MUNICIPALITY**  
**21A CHURCH STREET**  
**COLESBERG**  
**9795**