



INTERNAL & EXTERNAL VACANCY

NOTICE NO: 75/2024

Umsobomvu Local Municipality, with its seat in Colesberg and servicing the towns of Colesberg, Noupoort and Norvalspont seeks applications from suitably qualified candidates for appointment in the below-mentioned post. The municipality subscribes to the principles of equal employment opportunities and affirmative action.

Technician: Roads and Storm Water

DIRECTORATE : Infrastructure Services
PLACE OF WORK : Colesberg (Northern Cape)
DURATION : Permanent
SALARY : T Grade 14 (R505 284.00 per annum) plus, normal fringe benefits applicable to local government.
Plus Car allowance and Cellphone allowance.

Requirements: Qualifications and Experience:

- Grade 12
- A relevant National Diploma in Engineering or relevant BEng or BSc (Eng.) Engineering degree and eligibility for registration as Pr. Eng. will be an added advantage.
- 3 - 5 years' relevant experience.
- Computer literacy: MS Office (MS Word, Excel, Adobe Read).
- Ability to work independently, interpret and apply oral/written instructions.
- Knowledge of procurement procedures and SCM policies.
- Attention to detail and the ability to work accurately and quickly with figures.
- Ability to communicate in two or more of the local official languages.
- A Code B Driver's license.

Job Purpose:

Contributes to various professional engineering functions. Some degree of independence but seeks strategic guidance as required; and could assist superiors in providing specialist advice to clients.

Knowledge and scope of work:

Performs well-defined activities. Applies a known body of knowledge; Works independently and seeks advice as and when required; and Supervises and coordinates other members of the engineering team.

Key Performance Areas:

- The ability to systematically identify, analyse and priorities options to meet the short, medium- and long-term requirements of the municipality.
- The ability to understand the key drivers in the Local Government sector and the municipality in order to apply this understanding to meet the service delivery challenges.
- Ability to scrutinise own work and that of others to ensure accuracy and compliance with the relevant engineering standards.
- The ability to design infrastructure in accordance with engineering codes and standards, and with due consideration for operational requirements, budgets, safety, cost effectiveness and environmental standards.
- Ability to plan, co-ordinate and control the tasks of self and others in the delivery, operations and maintenance of infrastructure and other tasks, to the required specification and within budget and schedule.
- Understands and is able to communicate the municipality's priorities and goals. In-depth knowledge of municipality's policies and procedures.
- Understands priorities, goals and issues within local government sector;
- Understands and applies the regulatory framework applicable to local government within specific functional area; and
- knowledge of the issues impacting service delivery.
- Manage labour intensive projects in line with the EPWP related reporting requirements;
- Road building and maintenance of gravel and surfaced roads;
- Management of section fleet;
- Compile reports and to Senior Manager: Technical Services;
- Monitors and evaluates progress with regards to repair, construction, installation and maintenance type work (e.g. construction of asphalt/ gravel roads, installation of underground pipelines, kerb-laying, lines and signs, etc.)
- Any other related duty as requested by the Senior Manager/Municipal Manager

Administration Functions:

Performs administrative recording, preparing and generating stock report and forwarding to the immediate superior perusal and comment. Updating and processing system information. Draft revise and implement policies. Submit quarterly, mid-year and annual reports to the superior and implementation of MFMA requirements.

Competencies:

The competency level for this position is at level 3 as stipulated in Annexure A of the Municipal Staff Regulations Notice No. 890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies:

Core Professional Competencies	Functional Competencies	Public Service Orientation Competencies	Personal	Management / Leadership Competencies
<ul style="list-style-type: none"> • Planning • Organisational awareness • Attention to detail • Financial Management 	<ul style="list-style-type: none"> • Design • Project management • Construction • Monitoring and Control • Operations and maintenance 	<ul style="list-style-type: none"> • Interpersonal relationships • Communication • Service delivery orientation 	<ul style="list-style-type: none"> • Action and outcome • Orientation • Resilience • Change Readiness • Cognitive ability • Learning orientation • Accountability and Ethical conduct 	<ul style="list-style-type: none"> • Impact and Influence • Team • Orientation • Direction • Setting, • Coaching and • Mentoring

Closing date: The closing date shall be **22 November 2024** at 16:30.

Application Instructions:

Applicants **MUST** use the official Application for Employment and supplement it with a comprehensive CV together with certified copies of qualifications (not older than six months) and MIE Background screening form obtainable on the municipality's website and Human Resource Management Office. Applications, including all relevant documentation must be submitted to the **Registry Office** addressed to: The Municipal Manager Umsobomvu Local Municipality, 21A Church Street, **Colesberg**, 9795 or e-mailed to apiwe@umsobomvumun.co.za. Should applicants not receive any response within three months after the closing date, please accept that your application has not been successful.

All enquiries must be directed to the Section Head Corporate Services. Canvassing and/or lobbying of Councilors and or municipal officials will result in the disqualification of an applicant. No late applications will be considered.

Inquiries to be directed to Apiwe Khalankomo at 051 753 0040 or send an e-mail to apiwe@umsobomvumun.co.za


T.W. MSENGANA
MUNICIPAL MANAGER

Date: 07 November 2024

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