

**UMSOBOMVU MUNICIPALITY: INVITATION TO BID**

1. Bids are herewith invited from suitably qualified Service Providers for the following bids.

<b>BID NR</b>	<b>DESCRIPTION</b>	<b>EVALUATION AND POINTS SYSTEM</b>	<b>BID DOCUMENT</b>	<b>CLOSING DATE</b>
<b>1/5/2013</b>	<b>COMPILATION OF GRAP COMPLIANT ANNUAL FINANCIAL STATEMENTS (2012/13 and 2013/14) AND COMPILATION OF AN ASSET REGISTER (RE-ADVERTISEMENT)</b>	<b>FUNCTIONALITY - 60/40 AND POINTS 90/10 (SEE BID DOCUMENT)</b>	<b>YES</b>	<b>24 MAY 2013</b>
<b>2/5/2013</b>	<b>GENERAL VALUATION (2014/15 to 2017/18) AND VALUATION ROLL MAINTENANCE 2015 TO 2017</b>	<b>90/10</b>	<b>YES (R 300)</b>	<b>31 MAY 2013</b>
<b>3/5/2013</b>	<b>INSURANCE PORTFOLIO</b>	<b>80/20</b>	<b>NO</b>	<b>31 MAY 2013</b>
<b>4/5/2013</b>	<b>TELEPHONE SYSTEM</b>	<b>80/20</b>	<b>NO</b>	<b>31 MAY 2013</b>
<b>5/5/2013</b>	<b>CONVEYANCER SERVICES</b>	<b>80/20</b>	<b>NO</b>	<b>31 MAY 2013</b>

2. Sealed bids, endorsed with the corresponding bid description and number must be placed in the Bid Box at the offices of Umsobomvu Municipality, 21 A Church Street, Colesberg. Postal and hand deliveries must reach Umsobomvu Municipality not later than 12:00 on closing date, after which the proposals will be opened in public.
3. Late, incomplete, electronic or telegraphic proposals will not be considered. The client reserves the right not to accept the highest or lowest or any proposal, and has the right to accept only part of a proposal. No reason for the rejection of a proposal shall be provided and the client shall not enter into any correspondence regarding this.
4. All proposals will be adjudicated and awarded in terms of the Umsobomvu Procurement and Supply Chain Management Policy, the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) and the Regulations promulgated under this Act, value for money and capability.
5. Interested service providers who wish to claim preferential points must attach to their proposal certified evidence of B-BBEE status level issued by a registered verification agency.
6. Declaration of Interest forms are available on the web-site ([www.umsobomvumun.co.za](http://www.umsobomvumun.co.za)) which must be filled out and submitted with the bid.
78. Bidders must supply with their bid the following documentation and or information:
  - 7.1 A valid original Tax Clearance certificate;

- 7.2 A company profile, with C.V's of personnel who will be actively involved in the execution of the work;
- 7.3 Proof of good standing with their local authority in respect of service charges;
8. Bid documents for **Bid 2/5/2013** will be available as from 13 May 2013 at a non-refundable deposit of **R 300.00** payable in cash or by bank guaranteed cheque made out in favour of the employer is required on collection of the document. The bid document and information on Bids 2/5/2013 can be obtained from the Chief of Administration, Mr. B.J. Kapp (e-mail: [birtus@umsobomvumun.co.za](mailto:birtus@umsobomvumun.co.za)) or at (051) 7530777. A compulsory briefing session will be held at the offices of the employer on 17 May 2013 at 11:00 at the offices of the municipality, 21A Church Street, Colesberg for **Bid 2/5/2013** only.
9. Information on Bids 1/5/2013, 3/5/2013 and 4/5/2013 can be obtained from the Manager: Finance, Mr. D.T. Visagie (e-mail: [dionne@umsobomvumun.co.za](mailto:dionne@umsobomvumun.co.za)).
10. All bids should hold good for 90 days from closing date.
11. These bids are subject to the General Conditions of Contract or any Special Conditions of Contract.

Mr. A.C. Mpela  
Umsobomvu Municipality  
Private Bag X6  
COLESBERG  
9795

Notice No. 18/2013

Date: 6 May 2013